# Accounts Receivable Form

An accounts receivable (AR) form helps you manage outstanding balances from your customers. This form should include the date, invoice number, customer name, total amount and due dates for multiple payments.

| Business Name: | | | Total Receivable: | | Current Date: | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Invoice Date | Invoice # | Customer | Total Amount | Due Date | Balance | Payment Date | Payment 1 | Payment Date | Payment 2 |
| | | | $ | | $ | | $ | | $ |
| | | | $ | | $ | | $ | | $ |
| | | | $ | | $ | | $ | | $ |
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